

Minutes of the Board of Directors  
Randolph County Genealogical Society  
22 March 2014

The meeting was called to order. Members present: Ricky Allred, Paula York, Jean LaCoss, Daniel Thornburg, Robert Hill.

Minutes from the January 2014 meeting were approved unanimously without amendment on Jean's motion and Paula's second. The scheduled February 2014 meeting was cancelled because of weather.

Paula presented the Treasurer's Report. As of 31 January 2014, the Society showed a balance of \$13,552.11. The February account statement has not yet been received, and Paula will follow up with the bank to determine status. Treasurer's Report was approved unanimously without amendment on Ricky's motion and Daniel's second.

*Journal* report. The *Journal* is at the printer and should be ready by the end of next week. Jean and Paula will send out a call when they need help for mailing preparation. Robert pointed out that the Society did not send out a membership renewal notice, separate from the announcement in the fall *Journal*, which has been customary in the past. After discussion, the group agreed that *Journals* should be mailed to all current members. Prior year members who did not renew for 2014 will be identified and renewal letters will be sent to them. Paula will confirm with the Post Office that the Society's bulk mailing permit is current before the *Journals* are prepared for mailing. Target dates for the remaining *Journals* for 2014 are June and October.

Jean and Paula reported that they used **Sky Index** software, available for free as a limited use demo, to prepare the index for the current *Journal*. The Society computer contains an older version of this software, which is the private property of a former board member and, thus cannot be updated. Jean, Paula, and Daniel (who assisted with the indexing) all commented on how efficient and time-saving the software is, particularly in comparison with the template process which has been used previously. Among its many benefits are that it can easily assemble components of an index prepared by multiple parties, will permit the construction of an all name index for *Journals* going forward, can be used to index any Society publications, and can also be used in conjunction with the comprehensive all name index for back issues of the *Journal*. The cost to purchase the software is \$579. A motion to purchase the Sky Index software for the Society was unanimously approved following Jean's motion and Paula's second.

Robert pointed out that support for Windows XP, the operating software currently on the Society computer, will end in April. Among other things, this will mean that security patches to combat breaches to Windows XP will no longer be distributed, which could leave the data on the Society computer vulnerable. Ricky made a motion that Robert determine the cost to upgrade to Windows 7.0 and if it is \$300 or less, that he purchase it for the Society (he and Paula to work out re-imbursement) and install it on the computer. Upon a second by Jean, the motion was approved unanimously.

